

ENAP

EMPRESA NACIONAL DEL PETROLEO, AV. APOQUINDO 2929 - 5th FLOOR - Las Condes - SANTIAGO - CHILE

Santiago, April 20, 2023

Messrs.

Dear Sirs,

We hereby inform you that ENAP has implemented an online collection system called "Pay Button" ("BDP, for its Spanish acronym, Botón de Pago"). In this first stage, this service will be carried out through Banco Santander-Chile and, in the second stage, we expect to have Banco de Chile and Banco Crédito e Inversiones (BCI).

The ENAP companies authorized to receive the collection through this system are Empresa Nacional el Petroleo (RUT 92,604,000-6) and Enap Refinerias S.A. (RUT 87,756,500-9).

The system will operate via the internet 24/7, i.e., it will be available all year round and at any time and, the income through this system will be recorded immediately on our ERP (SAP), reducing or releasing the credit lines.

The BDP operates through ENAP's "Customer Portal" and the following is required:

1. That the company –Customer– registers in the Customer Portal and informs which of the users with access will be able to operate in the BDP.

If the Customer is already registered, they must identify each of the users who will have access to the BDP.

2. That the company –Customer– has a bank account in Banco Santander-Chile, on which it can make payments.

Both the registration and the identification of the users, must be done through email with their account executive at ENAP:

- rfernandezc@enap.cl Rodrigo Fernandez Cordova.
- earteaga@enap.cl Eduardo Arteaga Rubio.
- mayoristas@enap.cl
- industriales@enap.cl

The BDP has two (2) modalities, separated in the system as "windows".

1. Payment of the total documents selected by the Customer. The system will display all open items on the Customer's account (invoices, debit notes, collection notes, credit notes, advances or balances in their favor...), which can be selected for payment; the customer must select at least one item and proceed to its payment through the BDP without there being limits on the number of items to select. Once paid, each of the items selected from the Customer's account will be deducted in our ERP.
2. Advances: The Customer will be able to make a payment without the need to select a specific item, this payment will be recorded in the "advance" mode, a balance in favor of the customer being recorded in our ERP without any deduction from a document.

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Without further ado, I extend my sincere regards,

Marco Guzman Navarro
Manager of Administration and Accounting
Empresa Nacional del Petróleo

